

**KHPOP 2 Guidance**  
**Kansas Health Profession Opportunity Project**

Re: Award No.: 90FX 0047

Date: August 30, 2016

From: Sherry Heim, KHPOP Director, Workforce Services, Kansas Department of Commerce

Subject: Enrolling Existing Students KHPOP 2016-1

Revised: NEW

**Background**

The Kansas Health Profession Opportunity Project (KHPOP) is administered by the Kansas Department of Commerce. KHPOP provides opportunities to individuals interested in entering health care professions as approved by HHS. KHPOP is offered to a targeted group of individuals who must be documented as meeting one of the following eligibility requirements: Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP) recipients, youth aging out of foster care, recently separated or disabled veterans, high school dropouts pursuing GED completion, and other low-income individuals at or below 200 percent of poverty level.

**Enrolling Existing Students**

The goal of the Kansas Health Profession Opportunity Project (KHPOP) is to provide education and training to individuals who would not otherwise have access to it. The Kansas Department of Commerce (KDOC) does not and will not actively recruit participants from within the college system. KDOC will give highest priority to working with partners to recruit individuals who would not otherwise have access to postsecondary education.

There are circumstances where current students may be referred to KHPOP because of extenuating circumstances. These referrals could be made by instructors, partner agencies, peers, family, friends, marketing materials, etc. Current students that are referred to KHPOP will only be enrolled if they have a substantial barrier threatening their academic success. These may include, but are not limited to; a disability (mental, physical or learning), dependents at home, teen parent, domestic violence, homeless, family crisis, single parent, unemployed, ward of the court/foster care and veteran. Students must have at least one barrier to quality for enrollment. Substantial barriers will be reviewed at intake by the Career Coach and then by their supervisor to determine eligibility.