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DATE: January 20, 2015
TO: LWIB Executive Directors, LWIB Chairs, CEOs
FROM: Mike Beene, Director Workforce Services
CC: Workforce Services, Fiscal, CRC
RE: WIOA Request for Initial Designation

Section 106(b) of the Workforce Innovation and Opportunity Act (WIOA) establishes procedures for designation of local workforce development areas within the state.

Under Sec. 106(b)(2), the Governor shall approve a request for initial designation as a local area from any area that was designated as a local area for the purposes of the Workforce Investment Act for the two year period preceding enactment of WIOA if the local area requesting designation:

1. Performed successfully, and
2. Maintained fiscal integrity

WIA Local Workforce Investment Areas may request designation as a WIOA Local Workforce Development Areas by submitting:

1. A Letter of Request requesting such designation signed (jointly) by the Chair of the Chief Elected Official(s) Board and Chair of the Local Workforce Investment Board of the local area requesting such designation, **AND**
2. The Annual Performance Report for the two (2) Program Years preceding enactment of WIOA; July 1, 2012 – June 30, 2013 and July 1, 2013 – June 30, 2014, **AND**
3. A copy of the Auditors Schedule of Findings and Questioned Costs from the Local Area's A-133 Audit for Program Years ending June 30, 2013 and June 30, 2014.

Request for Initial Designation as a WIOA Local Area are due no later than April 30, 2015.

All Requests for Initial Designation are to be sent electronically to:

workforcesvcs@kansasworks.com.
Subject: WIOA Local Area Initial Designation

For questions or additional technical assistance, please contact Dennis Cooper @ (316) 771-6810 or dcooper@kansascommerce.com .